

Your guide to understanding the way teachers mark your writing assignments

Opstelle (essays)		Transaksionele skryfstuk (transactional writing)	
<ul style="list-style-type: none"> • Creative and imaginative • A story is being told • Storyline is very important • Use descriptive elements • Paint me a picture using words • Five paragraph essay is easiest to remember and to implement. (alien-hand) 		<ul style="list-style-type: none"> • Definite format • Content needs to be functional and relevant to the requirement of the type of text. • Format rules are VERY important • No paragraph requirements – dependant on the type of text you need to write. 	
180 – 210 words		120 – 140 words	
50 mark rubric		30 mark rubric	
Content and planning	30/50	Content, planning and format	18/30
Language, style and editing	15/50	Language, style and editing	12/30
Structure	5/50		
Content and planning (Inhoud en beplanning)	30/50	Content, planning and format (Inhoud, beplanning en formaat)	18/30
<u>Your response</u> 1. Is your response relevant to the topic? 2. Did you write about the given topic?		<u>Your response</u> 1. Are you aware of the characteristics of this type of text? 2. Does your writing maintain focus by not having unnecessary information?	
<u>Your ideas</u> 1. Are your ideas focused, relevant and interesting? 2. Does your storyline make sense and follow an expected order? 3. Is your story vague and unnecessarily repetitive?		<u>Your ideas</u> 1. Is there cohesion in your content and ideas? 2. Does your ideas make sense and therefore your writing make sense? 3. Do you have enough detail to support the topic?	
<u>Organisation</u>		<u>Format</u>	

1. Does your essay have an introduction, body and conclusion? 2. Does it grab the attention of the reader?		1. Did you use the correct format? 2. Is the format appropriate and accurate?	
Language, style and editing (Taal, styl en redigeren)		15/50	
Language, style and editing (Taal, styl en redigeren)		12/30	
<u>Tone, register, style and vocabulary</u> 1. Do your writing match the aim (reason for writing), the audience (who it is written for) and the context (formal/informal) of the given setting in the essay? 2. Vocabulary used should match and enhance your essay.		<u>Tone, register, style and vocabulary</u> 1. Do your writing match the aim (reason for writing), the audience (who it is written for) and the context (formal/informal) of the given transactional text? 2. Vocabulary used should match and enhance the type of text.	
<u>Language</u> 1. Do you impress? 2. Can the reader understand your essay? 3. Is your language usage effective to convey your story?		<u>Grammar</u> 1. Sentence structure and word order. 2. Correct placement of parts of speech. 3. Correct use of tenses, direct speech, conjunctions and punctuation.	
<u>Tone and word choice</u> 1. The effective use of language to enhance your writing.		<u>Mistakes left after editing</u> 1. Does it influence the general meaning of the text? 2. Too many mistakes could make your writing incomprehensible.	
<u>Grammar and spelling</u> 1. The amount of mistakes still present in your essay after editing. 2. The less mistakes, the higher the mark. Proper editing is very important.			
<u>Composition</u> 1. Composition of essay on a language level			
Structure (Struktuur)		5/50	
<u>Development of topic and detail</u> 1. Elements that make up a good essay. 2. The structure of the story flows logically and are relevant.			
<u>Sentences and paragraphs</u>			

1. Your sentences and paragraphs are constructed in such a way that it reads very easily and everything makes sense.

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